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Bill Haslam
Governor

David Hart
Chief Executive Officer

**REQUEST FOR INFORMATION
FOR
ROOF REPLACEMENT**

**RFI # 8000XXX
05/29/2018**

1. STATEMENT OF PURPOSE:

The State of Tennessee, Tennessee Rehabilitative Initiative in Correction (TRICOR) issues this Request for Information ("RFI") for the purpose of obtaining information for a roof replacement. We appreciate your input and participation in this process.

2. BACKGROUND:

TRICOR was created in 1994 by the Tennessee General Assembly. It is governed by a Board of Directors. TRICOR's goal is to effectively manage industry, agriculture, and service operations to generate revenue in support of its mission: To prepare offenders for success after release.

TRICOR moved into the building located at 65185 Cockrill Bend Circle, Nashville in 2016 after extensive building renovations. The current roof is a rubber membrane roof system that cannot be recovered per current county code. The roof system has been experiencing leaks in various places throughout the building and has likely caused damage to some of the decking. TRICOR is requesting information to remove and replace the current ballasted membrane roof system with a fully adhered membrane roof system (see technical section below) including installing new flashing. Information regarding product warranty (including product and labor) is requested. The project also requires raising the gas lines of five (5) current HVAC units and installing a lockable roof access ladder with a fall arrest system. All information provided shall meet applicable OSHA/TOSHA and Davidson County Codes.

3. COMMUNICATIONS:

3.1. Please submit your response to this RFI to:

Mary E. Hall, Contract Administrator
Tennessee Rehabilitative Initiative in Correction
6185 Cockrill Bend Circle, Nashville, TN 37209
Mary.E.Hall@tn.gov

Telephone # 615-253-4898

- 3.2. Please feel free to contact TRICOR with any questions regarding this RFI. The main point of contact will be:

Kevin Brosemer, Facilities Manager
Tennessee Rehabilitative Initiative in Correction
6185 Cockrill Bend Circle, Nashville, TN 37209
Kevin.Brosemer@tn.gov
Telephone # 615-306-1581

- 3.3. Please reference RFI # 8000939 with all communications to this RFI.

4. RFI SCHEDULE OF EVENTS:

EVENT		TIME (Central Time Zone)	DATE (all dates are State business days)
1.	RFI Issued		May 29, 2018
2.	RFI Response Deadline	3:00 p.m.	June 15, 2018
3.	RFI Site Evaluation	9:00 a.m.	June 04, 2018

5. GENERAL INFORMATION:

- 5.1. Please note that responding to this RFI is not a prerequisite for responding to any future solicitations related to this project and a response to this RFI will not create any contract rights. Responses to this RFI will become property of the State.
- 5.2. The information gathered during this RFI is part of an ongoing procurement. In order to prevent an unfair advantage among potential respondents, the RFI responses will not be available until after the completion of evaluation of any responses, proposals, or bids resulting from a Request for Qualifications, Request for Proposals, Invitation to Bid or other procurement method. In the event that the state chooses not to go further in the procurement process and responses are never evaluated, the responses to the procurement including the responses to the RFI will be considered confidential by the State.
- 5.3. The State will not pay for any costs associated with responding to this RFI.

6. INFORMATIONAL FORMS:

The State is requesting the following information from all interested parties. Please fill out the following forms:

RFI #8000939

TECHNICAL INFORMATIONAL FORM

1. RESPONDENT LEGAL ENTITY NAME:

2. RESPONDENT CONTACT PERSON:

Name, Title:

Address:

Phone Number:

Email:

3. BRIEF DESCRIPTION OF EXPERIENCE PROVIDING SIMILAR SCOPE OF SERVICES/PRODUCTS

4. IN DEPTH EXPERIENCE:

- a. Provide a detailed written description of your experience providing large commercial Ethylene Propylene Diene Terpolymer (EDPM) based elastomeric homogenous roof covering or a polyvinyl chloride (PVC) roof material services sought by TRICOR to other government and/or commercial entities within the last five (5) years, including any government entities currently under contract.
- b. Provide three (3) references from clients for whom your firm installed Ethylene Propylene Diene Terpolymer (EDPM) based elastomeric homogenous roof covering or a polyvinyl chloride (PVC) roof material.

5. TECHNICAL DESIGN:

- a. TRICOR is only interested in receiving information for either an Ethylene Propylene Diene Terpolymer (EDPM) based elastomeric homogenous roof covering or a polyvinyl chloride (PVC) roof material. Requesting information or roof systems that are equal to or greater than *Carlisle Pure White Specification* or *SikaFlex PVC Specification*. These brands are for reference only and are not mandated.
- b. In a written narrative, describe the technical architecture of your Solution including the ability to remove, replace and warrant the roofing system.
- c. This project will require the raising of existing gas lines for roof mounted HVAC units in order to install additional insulation material to bring the level of insulation up to current code.
- d. This project will require repairs to the steel roof decking.
- e. In a written narrative, describe the Warranty, Maintenance, and Support including labor and materials.
- f. Provide a written narrative and appropriate drawings explaining any applicable system configuration and requirements.
- g. Describe the Energy Star properties of proposed Solution.
- h. In a written narrative, describe risk prevention and mitigation procedures for water intrusion into the building during project work including process to prevent exposure of the interior of the building and its contents to weather conditions.
- i. In a written narrative, describe any potential exposure and mitigation of dangerous, unsafe or noxious fumes to the building staff.
- j. This project will be completed in an environment where the State of Tennessee, Department of Correction Offenders will be working. In a written narrative describe tool control and security of equipment and communication devices.

- k. Describe in detail the process for testing and assurance of properly functioning roof water drain lines prior to application of the new roof system.
- l. Describe in detail the process to protect existing landscaped areas and interior floor finishes during project construction activities.
- j. Describe in detail project safety measures including roof barrier and personal equipment protection devices.
- j. Describe in detail the process to have the roof system manufacturer certify the installation.
- k. Provide the expected time frame and work phases for completion of a project of this size and scope.

- 6. Diagram of building outline will be available for pickup on day of site visit.
- 7. All verbal questions asked during the site visit are nonbinding. All questions and answers must be submitted in writing per 3.1.
- 8. Any aspects of this project that would be subcontracted must be included in the RFI response. Confirm the level and scope of work intended to be subcontracted.

COST INFORMATIONAL FORM

- 1. Describe what pricing units you typically utilize for similar services or goods (e.g., per hour, each, etc.):
- 2. Describe the typical price range for similar services or goods
- 3. Please provide a rough non-binding estimated range for the proposed Solution.
- 4. Please provide an estimated range for the ongoing and/or recurring costs for maintenance, change requests, etc. for the Solution proposed.

ADDITIONAL CONSIDERATIONS

- 1. Please provide input on alternative approaches or additional things to consider that might benefit the State:
- 2. Please describe any other considerations.